REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK
Immeuble CCIA-Avenue Jean-Paul II, Abidjan Plateau
01 BP 1387 Abidjan 01- Cote d’Ivoire
E-mail: brcm_info@afdb.org - Telephone: (225) 20262900

1. The African Development Bank Group (AfDB) is calling for individuals or a team of Consultants (the Consultant) to indicate interest in undertaking the Assignment: “Review of the Structure, Performance and Operating Rules and Procedures of the Independent Review Mechanism (IRM) of AfDB” (“the Assignment). The information about the IRM is accessible at www.afdb.org/irm.

2. The consultancy services to be provided under this Assignment include, but not limited to: (i) a desk review of relevant documentation; (ii) Broad consultations with different stakeholders, including the Board of Directors, the Management and staff of the AfDB, complainants whose requests are or have been handled by the IRM, the Experts of the IRM, Civil Society Organizations (CSOs); (iii) comparison with other IRM counterpart Independent Accountability Mechanisms (IAMs) of International Financing Institutions (IFIs); (iv) site visits; and (v) reporting to the Board of Director of the AfDB.

3. The detailed Concept note of the review and the Terms of Reference (TOR) of the Assignment are posted on IRM website, which is accessible at www.afdb.org/irm.

4. The expected key deliverables of this Assignment are: (i) an inception report, (ii) draft reports; and (iii) a final report. The reports will be posted on the AfDB’s website for public consultations and will be presented to the AfDB’s Board of Directors in line with the TOR of the Assignment. The Consultant will have greater engagement with the Board Committee on Development Effectiveness (CODE). The final report shall include recommendations to improve the structure, the efficiency, the performance of the IRM. Proposal will be made to modify the Enabling Resolution and the Operating Rules and Procedures of the IRM. These suggestions will help to make the IRM more accessible, ensure its independence and relevance with the view to improving the handling of complaints from project affected people. Also, on the basis of lessons learnt from the IRM, the recommendations will aim to reinforce the culture of compliance and accountability in the development and implementation of AfDB financed operations.

5. The Consultant should express interest in this Assignment by providing information in terms of qualifications and relevant experience to demonstrate the ability to undertake this Assignment. The information should include but not limited to CV(s) and other supporting documents showing experience with similar assignments or consultancy services.
6. The eligibility criteria, the establishment of a short list and the recruitment of the Consultant will be carried out by an Independent Evaluation Committee in line with the AfDB’s Rules and Procedure for the Use of Individual Consultants of July 2012 which are available on the AfDB Website <www.afdb.org>. Please, note that the expression of interest by an applicant without being supported by the required documents in Section 4 above does not entail or imply any obligation on the part of the Bank to include the applicant in the shortlist.

7. The estimated duration of Assignment is **eighty (80) working days with the possibility of extension to an additional ten (10) working days. The working days will be spread out from the date of the recruitment of the consultant to December 31, 2019 when the final report will be presented to the Board of the AfDB. The expected start date of this Assignment is by no later than 7 May 2019.**

8. The Expressions of interest together with the CVs and Technical Proposals must be sent to the Bank **by no later than 20 April 2019** at 17h local time of Abidjan. These documents should be sent in sealed envelopes and addressed to the **Evaluation Committee of the Review of the Structure, Performance and Operating Rules and Procedures of the IRM** and to the following address:

   Compliance Review and Mediation Mechanism  
   African Development Bank  
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