JUNIOR CONSULTANT
Recruitment of a Junior Consultant for Feed Africa Flagships

Brief description of the Assignment: Working from the African Development Bank’s (AfDB) headquarters in Abidjan, Côte d’Ivoire, the Junior Consultant will support the teams working on Feed Africa initiatives and flagships.

She/he will work with AHAI staff in general and the TASI and ENABLE Youth teams in particular, interact with other Bank staff, and will report to the TASI Coordinator with overall guidance from the Director AHAI. The Junior Consultant will also contribute to the other activities of the AHAI Department with regard to the implementation of AfDB’s Feed Africa Strategy.

Department issuing the request: Agriculture and Agro-Industry Department
Place of assignment: Abidjan, Côte d’Ivoire
Duration of the assignment: 6 months
Tentative Date of commencement: 01 June 2018
Detailed Terms of reference for the assignment: [TORs below]
Deadline for applications: 11 May 2018
Applications to be submitted to: Mr. Wissam GALLALA w.gallala@afdb.org
AGRICULTURAL AND AGRO-INDUSTRY DEPARTMENT (AHAI)

Terms of Reference Recruitment of a Junior Consultant for Feed Africa Flagships and initiatives

1. Introduction

In June 2016, the Board of Directors approved the Feed Africa Strategy (2016-2025) for African Agricultural Transformation, which currently guides the work of the African Development Bank’s Agriculture & Agro - Industry Department (AHAI). Feed Africa is one of the Bank’s High 5s operational priorities, a blueprint for African countries to embark on a course of sustainable transformation. The others are: Light up and Power Africa, Industrialize Africa, Integrate Africa and Improve the Quality of Life for the People of Africa.

The Feed Africa strategy aims to end hunger and rural poverty in the next decade through self-sufficiency in 18 priority commodity value chains specific to the continent’s agro-ecological zones. These objectives will be achieved through 7 mutually reinforcing enablers: increased productivity; value addition; increased investment in hard and soft infrastructure; an enabling agribusiness environment; capital flows; and inclusivity, sustainability and effective nutrition in the Bank’s Regional Member Countries (RMCs). The Department comprises the Agribusiness Development (AHAI.1) and the Agriculture Research, Production and Sustainability (AHAI.2) Divisions.

The principal lending activities of the Department centre on the identification, preparation and appraisal of programmes and projects and their subsequent monitoring and supervision including project completion reviews to ascertain development outcomes. The principal non-lending activities of the Department involve economic and sector work to foster greater understanding of the constraints, challenges and opportunities that obtain in the agricultural and rural development milieu of the respective RMCs and/or region(s).

The Vision of the Feed Africa Strategy is to transform African Agriculture into a competitive and inclusive agribusiness sector that creates wealth, improves lives and secures the environment. Feed Africa aims to transform African Agriculture into a globally competitive, inclusive and business-oriented sector that creates wealth, generates gainful employment, improves quality of life and secures the environment.

Feed Africa focuses on promoting given agricultural commodity value chains along 8 priority investment areas:

- Rice self-sufficiency
- Cassava intensification
- Food security in the Sahel
- Transformation of the savannah
- Revitalization of tree plantation
- Promote horticulture Wheat in Africa
- Fish self-sufficiency
2. **Scope and objectives of the assignment**

2.1. **Objectives of the assignment**

The objective of this assignment is to support the teams working on Feed Africa initiatives and flagships, namely: The Transformation of African Savannah Initiative (TASI), the ENABLE Youth Flagship, the Post-Harvest Loss and Agro-Processing (PHAP) Flagship, the Technologies for African Agricultural Transformation (TAAT) initiative, the Climate Smart Agriculture (CSA) Flagship, the Leadership 4 Agriculture (L4Ag) initiative and/or other Flagships.

The junior consultant will work under the overall guidance of the Director of Agriculture & Agro-industry (AHAI) Department and under the day-to-day direct supervision of the TASI Coordinator. A TASI team member might be appointed as main focal point to undertake specific tasks including but not limited to the ones listed under 2.2.

2.2. **Scope of the assignment**

- Provide organizational, planning and reporting support to the ENABLE and TASI Youth Coordination teams;
- Assist in organizing stakeholder engagement workshops and events for the Feed Africa Flagships, particularly for ENABLE Youth, TAAT and TASI;
- Support the preparation of concept notes and communication reports for AHAI initiatives;
- Provide project management backstopping;
- Participate in project identification and preparation for AHAI initiatives;
- Support AHAI teams in reviewing and translating documents in English and French;
- Attend meetings in or outside the Bank as requested and contribute to documents and presentations prepared by AHAI;
- Undertake any other assignment as determined by the AHAI management in conjunction with AHAI Task Managers, in particular to assist with power point presentations;
- Any other duties as assigned by the Director, Coordinator or Focal Point.

3. **Qualifications and Experience**

- Preferably a Master’s degree or equivalent in Agricultural Economics, Agribusiness Management, Development Economics, or a related field.
- At least 2 years and a maximum of 5 years of relevant work experience (including professional internships).
- Less than 32 years age and be a citizen of a member country (regional or non-regional) of the AfDB.
- Knowledge of agricultural entrepreneurship, food supply chains and agribusiness in Africa.
- Satisfactory organizational and planning proficiency including previous experiences in organizing important events and meetings preferably for multilateral or bilateral development organizations.
- Strong writing and communication skills, preferably in both English and French.
- Ability to prepare well detailed reports on event and project activities.
- Self-motivated with strong sense of initiative and, demonstrated ability to efficiently manage
and perform multiple tasks.

- Prior experience in a multilateral bank an advantage.
- Good knowledge of the Bank’s standard software (Word, Excel, Access, PowerPoint and web tools), proficiency in website management, a plus.

4. **Duration of the assignment**

The assignment will be executed over a period of six (6) calendar months. It is expected to commence on 1 June 2018. The contract can be renewed. The Junior Consultant will be based in Abidjan, Côte d’Ivoire and requires regular full-time presence in the Bank’s offices. Field missions might occasionally be required.

5. **Administration/Reporting**

The Junior Consultant will directly report to the Task Manager for the Transformation of African Savannah Initiative (TASI) and work under the overall guidance of the AHAI Director.

6. **Remuneration**

The Junior Consultant will receive a monthly lump sum. No additional benefits or per diems will be paid. The Junior Consultant will also be responsible for his/her own health insurance and accommodation costs. The Bank will cover full costs of any required missions outside Abidjan and provide per-diem in accordance with rules governing consultant mission travel. The Junior Consultant will be granted 2 days of leave per month, or 12 days cumulative for the duration of the assignment.
Please attach an updated Curriculum Vitae on the basis of the template below:

**MODEL CURRICULUM VITAE (CV)**

**Title of the Assignment:**
**Department:**
**Surname:**  
**First Name:**
**Birth Date:**  
**Nationality:**
**Address:**  
**Country:**
**Telephone:**  
**E-mail:**

| Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank? |
|---|---|---|---|
| **Name** | **Relationship** | **Organisation Unit** | **Place of Assignment** |
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**Key Qualifications:**

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilize one half-page maximum.

**Education (University Level and above only):**

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### Employment Record:

Begin with your most recent employment. For each job/professional internship, please indicate:
- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

### Reference:

Please indicate the name and address (incl. e-mail address if available) of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: ____________

Signature :