REQUEST FOR EXPRESSIONS OF INTEREST FOR JUNIOR CONSULTANTS

African Development Bank
Headquarters
01 B.P. 1387 Abidjan 01
Abidjan, Côte d’Ivoire

Rural Infrastructure Development Division (AHFR.2)

Title of assignment: Junior consultant

Brief description of the Assignment: The junior consultant will provide support to the Division in the implementation of its work programs, including project cycle management, knowledge generation work, literature reviews,

Department issuing the request: Rural Infrastructure Development Division (AHFR.2).

Place of assignment: Abidjan, Côte d’Ivoire.

Duration of the assignment: Six (6) months, with possibility of renewal subject to satisfactory performance.

Tentative date of commencement: May/June 2019

Deadline for applications: 13 May 2019

Expressions of interest should be submitted to: Ms. Monde Nyambe (m.nyambe@afdb.org) with copy to Mr. Henry Verdier (h.verdier@afdb.org) and Ms Amenan Foto (a.foto@afdb.org)

TERMS OF REFERENCE

1. Introduction and Background

Established in 1964, the African Development Bank is the premier pan-African development institution, promoting economic growth and social progress across the continent. There are 80 member states, including 54 in Africa (Regional Member Countries). The Bank’s development agenda is delivering the financial and technical support for transformative projects that will significantly reduce poverty through inclusive and sustainable economic growth. In order to sharply focus the objectives of the Ten Year Strategy (2013 – 2022) and ensure greater developmental impact, five major areas (High 5s) have been identified for scaling up, namely:
light up and power Africa, feed Africa, industrialize Africa, integrate Africa and improve the quality of life for Africans.

One of the major flagships being promoted in the implementation of the Feed Africa Strategy is the development of Special Agro Industrial Processing Zones (SAPZs). SAPZs (in some instances may also be known as Agro-Industrial Parks, Agribusiness Parks, Mega Food Parks, Agropoles, Agro-clusters, etc.) are agro-based spatial development initiatives, designed to concentrate agro-processing activities within areas of high agricultural potential to boost productivity and integrate production, processing and marketing of selected commodities.

The Rural Infrastructure Development Division has the following deliverables:

i. High-quality and Innovative Instruments for Rural Infrastructure Integrated into Projects;
ii. Practical Implementation Arrangements with Key Implementing Partners;
iii. Knowledge Management of Rural Infrastructure Best Practices;
iv. Enabling Environment and Alliances with Key Stakeholders; and
v. Monitoring of Performance and Recommendations for Corrective Actions

2. Objective and activities of the assignment

The consultant’s primary responsibilities will be to provide support to the Division’s Project cycle management activities.

Specifically, she/he will be requested to complete the following tasks:

• Undertake literature review on relevant topics to the Division’s work program;
• Conduct research and summarize data in user friendly formats (charts, tables, maps, etc.) for the preparation of reports, economic intelligence, and statements for Senior Management;
• Assist with the of presentation materials, flagship publications, and any other reports the Division might be called upon to produce;
• Backstop the Division’s staff in their other operation activities planned under the department work program;
• Analyse the technical proposals/studies emanating from the RMCs and provide effective well informed inputs towards the realization of the goals of the Feed Africa Strategy particular on the scaling up of efficient and effective value addition as a base of agro industrialization;
• Actively participate in regular division and departmental meetings;
• Support the AHFR2 division in preparation of funding/ co-financing proposals for project preparation for various RMC’s;
• Undertake strategic field missions as part of the Project development team implementing SAPZs in RMC’s;
• The consultant will also be required to perform any other tasks assigned to him/her by the AHFR.2, Division Manager.
3. **Administrative and Technical Reporting**
The Consultant will work independently, under the overall guidance of the division manager (AHFR.2) and under the immediate supervision of the task manager for this undertaking.

4. **Duration of the assignment**
The assignment will be for **six (6) months** with possibility of renewal, subject to satisfactory performance. For the entire duration of the assignment, the junior consultant shall be physically present at the Bank’s offices in Abidjan, Cote d’Ivoire.

5. **Qualifications and Experience Required**
   - A Masters’ degree (or equivalent) in Agricultural Economics or related field.
   - A national of the Bank’s Regional Member Country (RMC).
   - Less than 32 years of age.
   - A minimum of two (2) and maximum of five (5) years working experience.
   - Proficiency in MS Packages (Word, PPT and Excel).
   - He should be able to communicate fluently, in writing and orally in French or English, with a good working knowledge of the other language.

6. **Remuneration**
The Consultants will be paid a competitive monthly lump sum for the entire period in accordance with Bank’s remuneration guidelines for Junior Consultants.

*Please attach updated Curriculum vitae on the basis of the template attached.*
MODEL CURRICULUM VITAE (CV)

Title of the Assignment:
Department:
Surname:  First Name:
Birth Date: Nationality:
Address: Country:
Telephone: E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc. employed in the African Development Bank?

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<tr>
<th>Name</th>
<th>Relationship</th>
<th>Organisation Unit</th>
<th>Place of Assignment</th>
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Language level | Read | Written | Spoken
---|---|---|---
**English**
- Fair
- Good
- Excellent

French
- Fair
- Good
- Excellent

Other (Specify)
- Fair
- Good
- Excellent

Key Qualifications:
Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

**Education (University Level and above only):**

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<th>Name of University - City - Country</th>
<th>Period From</th>
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<th>Diploma obtained</th>
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**Professional Training:**

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<th>Type of Training</th>
<th>Period From</th>
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**Employment Record:**

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

**Reference:**

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: ______________

Signature: