REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK
“Regional Department North (ORN)”
“African Development Bank”
E-mail: t.triki@afdb.org   Telephone: +216 71103009   Fax: +216 71 194523

Expressions of interest are being requested for a Junior Consultant Position

Brief description of the Assignment: The North Africa Regional Department (ORN) of the African Development Bank is recruiting an individual junior consultant to work on Local governance in Libya.

Department issuing the request: ORN

Place of assignment: Tunis

Duration of the assignment: 6 months

Tentative date of commencement: November 09th, 2015

Deadline for applications: October 27th, 2015

Applications to be submitted to: Thouraya Triki t.triki@afdb.org

Any questions and requests for clarifications should be sent to: Thouraya Triki (t.triki@afdb.org)

Terms of References for an Individual Junior Consultant for M&E and knowledge generation

1. Introduction / Background

The African Development Bank is a multilateral bank whose shareholders comprise 54 African countries and 27 non-regional member countries. The Bank Group’s overarching objective is to spur sustainable economic development and social progress in Africa, and as a result contribute to poverty reduction. The Bank Group achieves this objective by financing a broad range of development projects and programs through public sector loans, private sector loans, equity investment, policy advice and technical assistance grants.

The North Africa Regional Department (ORN) is responsible for the Bank Group’s activities in Algeria, Egypt, Libya, Mauritania, Morocco, and Tunisia. The Department’s responsibilities include country dialogue, programming of the Bank’s activities in these countries as well as allocation of country resources among sectors activities; country and regional lending and work programs.

Following the 2011 revolution, Libya embarked on a new path of development and State-building. The country has been facing serious challenges during its post-revolution transition, including economic decline, disintegration of central authority, rising gaps in critical
administrative and infrastructure. Under this framework, local governance structures have been playing an increasingly important role to ensure continuation of some key social services to the Libyan population. This situation makes the understanding of the model of decentralization and local governance structures as well as the relations between local and central levels very important to identify gaps and consequently areas where the Bank could provide support.

2. **Objectives of the Assignment**

In the last decade, the concept of ‘local governance’ has become an integral part of local development approaches, and has provided a basic rationale for donor support to decentralization reforms and efforts to improve local government capacity building. The concept of ‘good governance’ at local levels denotes quality, effectiveness and efficiency of local administration and public service delivery, the quality of local public policy and decision-making procedures, their inclusiveness, their transparency, and their accountability as well as the manner in which power and authority are exercised at the local level. Knowing the importance of this concept and its contribution to the establishment of a new and effective local governance system in the country will be a priority once the situation stabilizes.

Under the overall guidance of the ORNA Director and the immediate supervision of the task manager, the consultant will be requested to perform the following tasks:

1. **Produce a mapping of projects and initiatives supporting local governance in Libya**

Under this task, the consultant will have to deliver a detailed inventory of existing projects, programs and initiatives supported either by donors or private sector entities, NGOs, etc., in the domain of local governance. Specifically, this mapping will serve as a guide to measure and appreciate the importance of projects/programs/initiatives/technical assistances in different cities of Libya, including Tripoli, Benghazi, Sebha, Zawiya, Zuwara, Sabratha, and al-Bayda. During this assignment, the consultant must ensure full alignment with the Bank’s 2014-2016 Libya re-engagement note and the Bank’s long term strategy. He/she will be producing the mapping according to a template that will be approved by the Bank. The mapping should also include a section that identifies current areas (and geographical areas) that are not well covered and suggestions for AfDB interventions. S/He will also analyze the implications, advantages and disadvantages of these suggestions.

2. **Prepare a briefing paper on one of the areas suggested for AfDB interventions as selected by the Bank**

The consultant will provide a briefing paper that provides the background and framework for one of the areas suggested by the mapping and selected by the Bank. For this area, the consultant shall also define a clear strategy and options for AfDB interventions. The briefing paper and accompanying analysis are expected to be no more than 20 pages in total and be presented in a standard word format.

At this time, it is understood that the consultant’s work must be designed to respond to current needs/situation but also to anticipate and adapt to political changes, governance reforms, donor environment and security situations. During the period of assignment, the junior consultant will deliver the following:
Outline of the mapping report to be submitted 2 weeks after contract start
A mapping report to be submitted no later than 3 months after contract commencement
Outline of the briefing paper to be by January 30th, 2016
Final draft of the Briefing paper to be submitted by April 12th, 2016. The consultant is expected to submit intermediary drafts that will be reviewed and validated by the Bank.

3. Administration/reporting

The Consultant will work independently, under the overall guidance of the Director, North Africa regional Department (ORNA) and the immediate supervision of the task manager.

4. Duration of the assignment

The duration of the contract is 6 months, starting from October 12th, 2015.

5. Qualifications and Experience required

- At least a Master’s degree (or its equivalent) in Economics, Development Economics, Political Economy or any other related discipline;
- Minimum of two (2) years and a maximum of five (5) years of proven relevant work experience in development cooperation gained in an International Organization, a bilateral aid agency;
- Good understanding of the local governance and decentralization context in Libya.
- Excellent ability to draft, edit, consolidate and produce economic knowledge products;
- Experience of working with local governments will be a plus;
- Be a national of one of the member countries of the Bank;
- Fluency in English and French. Knowledge of Arabic will be a plus.

6. Remuneration and miscellaneous

The Consultant will be paid a competitive monthly lump sum for the entire period in accordance with Bank’s scale set for Junior Consultants and commensurate with the number of years of relevant experience.

All other costs and expenses related to delivering the requirements of the contract (travel, per diem, incidental or miscellaneous expenses etc.) shall be settled by the Bank as reimbursable expenses in keeping with the Bank’s procurement and travel policy. The reimbursements will be settled against submission of valid justifications.

Please attach an updated Curriculum Vitae on the basis of the template below:


**MODEL CURRICULUM VITAE (CV)**

Title of the Assignment:  
Department:  
Surname:  
First Name:  
Birth Date:  
Nationality:  
Address:  
Country:  
Telephone:  
E-mail:  

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.) employed in the African Development Bank?  
Yes □ No □  
If «Yes», the following data must be provided

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**Key Qualifications:**

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

**Education (University Level and above only):**

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### Professional Training:

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### Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:
- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

### Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: ____________

Signature :